

Mt. Shasta Forest Property Owners' Association Inc.  
PO Box 216  
McCloud, CA 96057  
(530) 964-2111  
[msfpoa.ofcsec@gmail.com](mailto:msfpoa.ofcsec@gmail.com)

<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF LEGAL ACTION FOR TIER 3 SERIOUS VIOLATION  
LETTER #7

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property. That violation is for:

<<Insert Condition>>

Such condition has gone unabated despite daily fines accruing. You now owe in excess of \$20,000.00 in fines related to this unabated condition. A statement of the total amount you owe as fines for such violation is enclosed.

This is notice that if the condition is not abated and fines paid within seven (7) days of the date of this letter, the Association will have no other option than to bring legal action against you to force abatement and seek additional remedies for the unpaid fines. Daily fines will continue to accrue until this matter is abated, or a lawsuit is filed. It is your responsibility to provide proof of abatement to the Board of Directors. If this condition has been abated, please immediately provide proof to the Board of Directors.

Please be aware that in the event legal action is taken against you, you may be required to pay the attorneys' fees and costs of litigation expended by the Association. Please immediately remedy this situation to avoid costly litigation.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #6

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property.  
That violation is for:

<<Insert Condition>>

Such condition continues to go unabated. You will continue to be assessed daily fines in the amount of \$500.00 until the condition is abated in addition to prior fines assessed. A statement of the fines owing is enclosed.

Please bring your property into compliance immediately to avoid further fines being assessed against you. It is your responsibly to provide proof of abatement to the Board of Directors.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #5

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property. That violation is for:

<<Insert Condition>>

Such condition has gone unabated for 31 days. You will continue to be assessed daily fines in the amount of \$500.00 until the condition is abated in addition to prior fines assessed. A statement of the fines owing is enclosed.

Please bring your property into compliance immediately to avoid further fines being assessed against you. It is your responsibly to provide proof of abatement to the Board of Directors.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #4

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property. That violation is for:

<<Insert Condition>>

Such condition has gone unabated for 24 days. You are now being assessed daily fines in the amount of \$500.00 until the condition is abated in addition to prior fines assessed, and such daily amount may increase over time if the condition continues to go unabated. A statement of the fines owing is enclosed.

Please bring your property into compliance immediately to avoid further fines being assessed against you. It is your responsibly to provide proof of abatement to the Board of Directors.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #3

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property. That violation is for:

<<Insert Condition>>

Such condition has gone unabated for 17 days. You are now being assessed daily fines in the amount of \$400.00 until the condition is abated in addition to prior fines assessed, and such daily amount may increase over time if the condition continues to go unabated. A statement of the fines owing is enclosed.

Please bring your property into compliance immediately to avoid further fines being assessed against you. It is your responsibly to provide proof of abatement to the Board of Directors.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #2

Dear Member:

On << Date>> you were informed that a Tier 3 serious rule violation exists on your property.  
That violation is for:

<<Insert Condition>>

Such condition has gone unabated for 10 days. You have been assessed a fine in the amount of \$200.00.

If the condition goes unabated for 7 days from the date of this letter, you will be assessed a daily fine of \$300.00 until the condition is abated, which may increase in amount for each week the condition goes unabated.

Please bring your property into compliance immediately to avoid further fines being assessed against you. It is your responsibly to provide proof of abatement to the Board of Directors.

Respectfully,

Board of Directors of Mt. Shasta Forest POA

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<<Date>>

<<Member Name>>

<<Lot No.>>

<<Address>>

<<Address>>

Re: NOTICE OF VIOLATION – TIER 3  
LETTER #1

Dear Member:

It has come to the attention of the Board of Directors that your property has a condition that is not allowed by our rules and/or governing documents and is considered a serious rule violation that impacts the health, safety, or quiet enjoyment of our members. We request that you immediately abate such condition. The condition that exists, which needs to be abated is:

<<Insert Condition>>

This condition is considered a violation of MSFPOA rules and governing documents and is subject to penalties and possible fines pursuant to MSFPOA's Schedule of Penalties and Fines. You should have received a copy of such Schedule with your annual notice. If you would like another copy, please contact the Association office. For purposes of the fines and penalties which may apply to you, the condition is considered a TIER 3 violation. Abatement is required within 10 days after the date of this notice or you will be subject to a \$200.00 fine and possible daily fines until the condition is abated.

If the condition persists for more than 30 days, you may be subject to legal action. It is your responsibly to provide proof of abatement to the Board of Directors.

Please bring your property into compliance with the covenants, restrictions, and rules so that we can put this matter behind us. If you require a meeting to discuss this matter, or dispute that the condition exists or is a violation, please contact the office within ten (10) days of the date of this letter to request an Enforcement Hearing on the matter.

Respectfully,

Board of Directors of Mt. Shasta Forest POA